

SEBERGHAM PARISH COUNCIL
RECONCILIATION Y/E 31.03.2020

<u>Community Account Balance at 01.04.2019</u>	£	2,424.07
Less Payments out	-£	5,179.69
Add Receipts in	£	5,978.91
Add Unpresented Cheques		21.40
Less uncleared lodgements		
Less UP Cheques Y/E 31.03.2019	-£	511.98

£ 2,732.71

Bank Statement Balance as at 31.03.2020 £ 2,732.71

Reconciliation £ - £ -

Funds Available £ **2,711.31**

Balance - Unpresented Cheques +
Uncleared Lodgements

Funds Available to SPC

Current Account

As Balances

£ 2,732.71

As Funds

£ 2,711.31

Opening balance	£	2,424.07
Expenses	£	5,179.69
Income	£	5,978.91
Less Up Cheques 2019	£	511.98
Add Up Cheques 2020	£	21.40
Reconciled Balance to bank	£	2,732.71

SEBERGHAM PARISH COUNCIL
ACCOUNTS Y/E 31.03.2020
CURRENT ACCOUNT CASH BOOK

Balance C/F 01.04.2019 £ 2,424.07

DATE	DESCRIPTION	EXPENDITURE	INCOME
01/04/2019	ABC		£ 2,662.50
18/04/2019	HMRC		£ 333.11
29/04/2019	R Kelly	£ 250.61	
22/05/2019	CALC	£ 129.12	
22/05/2019	Welton Village Hall	£ 132.00	
22/05/2019	BHIB	£ 212.49	
22/05/2019	R Kelly	£ 13.63	
22/05/2019	R Kelly	£ 80.00	
22/05/2019	C Cripps	£ 35.00	
22/05/2019	R Kelly	£ 134.26	
22/05/2019	HMRC	£ 21.20	
28/05/2019	R Kelly	£ 250.61	
28/06/2019	R Kelly	£ 317.54	
24/07/2019	R Kelly	£ 117.64	
24/07/2019	HMRC	£ 21.20	
28/07/2019	R Kelly	£ 317.54	
06/08/2019	NFG		£ 300.00
28/08/2019	R Kelly	£ 317.54	
25/09/2019	HMRC	£ 21.40	
30/09/2019	R Kelly	£ 317.54	
30/09/2019	ABC		£ 2,662.50
04/10/2019	ENWL		£ 20.80
28/10/2019	R Kelly	£ 317.54	
25/11/2019	HMRC	£ 21.40	
25/11/2019	R Kelly	£ 59.04	
25/11/2019	M Stockdale	£ 43.87	
28/11/2019	R Kelly	£ 317.54	
28/12/2019	R Kelly	£ 317.54	
22/01/2020	HMRC	£ 21.40	
22/01/2020	St James	£ 150.00	
22/01/2020	St Marys	£ 150.00	
22/01/2020	NFG	£ 200.00	
28/01/2020	R Kelly	£ 317.54	
05/02/2020	ICO	£ 35.00	
28/02/2020	R Kelly	£ 317.54	
28/03/2020	R Kelly	£ 317.54	
01/04/2020	HMRC	£ 21.40	
		£ 5,296.67	£ 5,978.91

£ 3,106.31

Bank Bal 31/03/2020 £ 2,732.71

Less UP Cheques Y/E 31.03.2019 -£ 395.00

UP Cheques YE 31.03.2020 -£ 21.40

Uncleared Lodgements £ -

Difference

£ 0.00

This Bank Reconciliation / Cash Book is a true reflection of the Bank Account, Expenditure & Income for
Above Derwent Parish Council

Clerk _____

Chair Person _____

Vice Chair / Councillor _____

Date _____

SEBERGHAM PARISH COUNCIL
COMMUNITY ACCOUNT
EXPENDITURE RECONCILIATION Y/E 31.03.2020

Exp Ref	Date	Payee	Reference	Value	Banked	VAT	Admin - Stationery & Office	Admin - Audit	Admin - Room Hire	Admin - CALC	Admin - Insurance	Admin - Website	ICO Registration	Donations	Training	Parish Maintenance	Clerk Salary	HMRC	Total	Difference
1	29/04/2019	R Kelly	SO	£ 250.61	29/04/2019	0.00											250.61		250.61	0.00
2	22/05/2019	CALC	61	£ 129.12	17/06/2019	0.00				129.12									129.12	0.00
3	22/05/2019	Welton Village Hall	62	£ 132.00	14/06/2019	0.00			132.00										132.00	0.00
4	22/05/2019	BHIB	63	£ 212.49	07/06/2019	0.00					212.49								212.49	0.00
5	22/05/2019	R Kelly	64	£ 13.63	04/06/2019	2.27	11.36												13.63	0.00
6	22/05/2019	R Kelly	65	£ 80.00	04/06/2019	0.00	80.00												80.00	0.00
7	22/05/2019	C Cripps	66	£ 35.00	04/06/2019	0.00		35.00											35.00	0.00
8	22/05/2019	R Kelly	67	£ 134.26	04/06/2019	0.00													134.26	0.00
9	22/05/2019	HMRC	68	£ 21.20	10/06/2019	0.00												21.20	21.20	0.00
10	28/05/2019	R Kelly	SO	£ 250.61	28/05/2019	0.00													250.61	0.00
11	28/06/2019	R Kelly	SO	£ 317.54	28/06/2019	0.00													317.54	0.00
12	24/07/2019	R Kelly	69	£ 117.64	07/08/2019	2.71	47.80												67.13	117.64
13	24/07/2019	HMRC	70	£ 21.20	07/08/2019	0.00													21.20	0.00
14	28/07/2019	R Kelly	SO	£ 317.54	28/07/2019	0.00													317.54	0.00
15	28/08/2019	R Kelly	SO	£ 317.54	28/08/2019	0.00													317.54	0.00
16	25/09/2019	HMRC	72	£ 21.40	30/10/2019	0.00													21.40	0.00
17	30/09/2019	R Kelly	SO	£ 317.54	30/09/2019	0.00													317.54	0.00
18	28/10/2019	R Kelly	SO	£ 317.54	28/10/2019	0.00													317.54	0.00
19	25/11/2019	HMRC	73	£ 21.40	23/01/2020	0.00													21.40	0.00
20	25/11/2019	R Kelly	74	£ 59.04	16/01/2020	9.84	49.20													59.04
21	25/11/2019	M Stockdale	75	£ 43.87	11/12/2019	7.31										36.56			43.87	0.00
22	28/11/2019	R Kelly	SO	£ 317.54	28/11/2019	0.00													317.54	0.00
23	28/12/2019	R Kelly	SO	£ 317.54	28/12/2019	0.00													317.54	0.00
24	22/01/2020	HMRC	76	£ 21.40	03/02/2020	0.00													21.40	0.00
25	22/01/2020	St James	77	£ 150.00	07/02/2020	0.00								150.00					150.00	0.00
26	22/01/2020	NFG	78	£ 150.00	02/03/2020	0.00								150.00					150.00	0.00
27	22/01/2020	St Marys	79	£ 200.00	20/02/2020	0.00								200.00					200.00	0.00
28	28/01/2020	R Kelly	SO	£ 317.54	28/01/2020	0.00													317.54	0.00
28	05/02/2020	ICO	DD	£ 35.00	05/02/2020	0.00							35.00						35.00	0.00
30	28/02/2020	R Kelly	SO	£ 317.54	28/02/2020	0.00													317.54	0.00
31	28/03/2020	R Kelly	SO	£ 317.54	30/03/2020	0.00													317.54	0.00
32	31/03/2020	HMRC	80	£ 21.40		0.00													21.40	0.00
33	31/03/2020	CANCELLED PRIOR YEAR		-£ 116.98		0.00													0.00	116.98
Total Expenditure				£ 5,179.69		22.13	188.36	35.00	132.00	129.12	212.49	-	35.00	500.00	-	36.56	3,878.01	128.00	5,296.67	116.98

Box 6	Total Expenditure Ex Clerk Wages	1173.68
Box 4	Clerk Wages	<u>4006.01</u>
		<u>5179.69</u>

3504.79

Budget Figures

Total Expenditure Ex Clerk Wages	1173.68
Clerk Wages	<u>4006.01</u>
	<u>5179.69</u>

SEBERGHAM PARISH COUNCIL

COMMUNITY ACCOUNT

INCOME RECONCILIATION Y/E 31.03.2020

Inc Ref	Date	Reference	Value	Banked	Precept	CTRS	VAT Return	UU Wayleave	Other	Total	Difference
1	01/04/2019	ABC	£ 2,662.50	01/04/2019	2662.50					2662.50	0.00
2	18/04/2019	HMRC	£ 333.11	18/04/2019			333.11			333.11	0.00
3	06/08/2019	NFG	£ 300.00	06/08/2019					300.00	300.00	0.00
4	30/09/2019	ABC	£ 2,662.50	30/09/2019	2662.50					2662.50	0.00
5	04/10/2019	ENWL	£ 20.80	04/10/2019				20.80		20.80	0.00
Total Income			5978.91		5325.00	0.00	333.11	20.80	300.00	5978.91	0.00

Box 3	Total Income Ex Precept	£ 653.91
Box 2	Precept	£ 5,325.00
		<u>£ 5,978.91</u>

	Budget 2016-17	Budget 2017-18	Budget 2019-20	Budget 2020-21
EXPENDITURE				
Clerk Salary	3,300.00	3,300.00	3,710.00	3,821.30
Admin - Payroll Management	-	-	100.00	-
Admin - Stationery & Office	100.00	100.00	200.00	200.00
Admin - Audit	50.00	50.00	35.00	35.00
Admin - Room Hire	140.00	140.00	150.00	150.00
Admin - CALC	130.00	130.00	165.00	140.00
Admin - Insurance	220.00	230.00	220.00	230.00
Admin - Website	50.00	50.00	50.00	50.00
Information Commissioners Registration	35.00	35.00	35.00	35.00
Donations	500.00	500.00	500.00	500.00
Training	50.00	50.00	50.00	50.00
Parish Maintenance	300.00	300.00	300.00	300.00
Elections			350.00	-
VAT				
TOTAL EXPENDITURE	4,875.00	4,885.00	5,865.00	5,511.30
INCOME				
Precept	4,500.00	4,800.00	5,700.00	6,000.00
CTRS Grant	66.45	44.30	20.00	20.00
Wayleave	19.00	19.00	20.00	20.00
Grant		-	-	-
Other				
VAT	50.00	50.00	50.00	50.00
TOTAL	4,635.45	4,913.30	5,790.00	6,090.00

Variations from 2018/19 to 2019/20

	2018/19	2019/20	% increase	£ actual
Variation in precept				
Precept - increase	4950.00	5325.00	8%	375.00
Variation in income				
CTRS Grant - Decrease	22.15	0.00	-100% -	22.15
Wayleave	20.80	20.80	0%	-
VAT return	209.00	333.11	0%	124.11
NFG - refund from broadband group		300.00	0%	300.00
Decrease	5201.95	5978.91	15%	776.96
Variation in expenditure				
Clerk Salary - increase	3,985.88	4006.01	1%	20.13
Admin - Payroll Management - decrease - all inhouse	360.00	0.00	-100% -	360.00
Admin - Stationery & Office - decrease	232.00	188.36	-19% -	43.64
Admin - Audit - No change	35.00	35.00	0%	-
Admin - Room Hire - increase	-	132.00	#DIV/0!	132.00
Admin - CALC - decrease	165.00	129.12	-22% -	35.88
Admin - Insurance - increase	205.14	212.49	4%	7.35
Admin - Website - Decrease - no payments required	-	0.00	#DIV/0!	-
Information Commissioners Registration - no change	35.00	35.00	0%	-
Donations - Increase	500.00	550.00	10%	50.00
Training - no change	-	0.00	N/A	-
Parish Maintenance - decrease	1,240.00	36.56	N/A	- 1,203.44
VAT - decrease	333.11	22.13	-93% -	310.98
Increase	7091.13	5346.67	-25% -	1,744.46
Assets register				
Reson for Increase - no change	5660.00	5660.00	0%	-

SEBERGHAM PARISH COUNCIL

STATEMENT OF ACCOUNTS - YEAR ENDING 31ST MARCH 2020

BALANCE AT THE BANK AS AT 1ST APRIL 2019			
Current Account	£	£	2,424.07
CASHBOOK BALANCE B/FORWARD AS AT 1ST APRIL 2018			
ADD INCOME			
Precept	5,325.00		
CTRS Grant	-		
Wayleave	20.80		
VAT	333.11		
NFG	300.00		
total			5,978.91
LESS EXPENDITURE			
Clerk Salary - increase	4006.01		
Admin - Payroll Management - decrease - all inhouse	0.00		
Admin - Stationery & Office - decrease	188.36		
Admin - Audit - No change	35.00		
Admin - Room Hire - increase	132.00		
Admin - CALC - decrease	129.12		
Admin - Insurance - increase	212.49		
Admin - Website - Decrease - no payments required	0.00		
Information Commissioners Registration - no change	35.00		
Donations - Increase	500.00		
Training - no change	0.00		
Parish Maintenance - decrease	36.56		
VAT - decrease	22.13		
TOTAL EXPENDITURE			5,296.67
BALANCE AS PER CASHBOOK AS AT 31ST MARCH 2019			3,106.31
Unpresented cheques:			
Add Unpresented Cheques YE 31.03.2018	£	21.40	
Less uncleared lodgements			
Less UP Cheques Y/E 31.03.2017 & earlier	-£	395.00	Bank/Cashbook
Bank Balance		2,732.71	Bank/bank
Variance		-	

Sebergham Parish Council Asset Register

No	Item	Value
1	Bench, Welton village green	500.00
2	Notice board - Churchtown	500.00
3	Notich Board - Welton	500.00
4	Speed indicator Device - (jointly owned with Allhallows, Caldbeck and Westward parish councils)	2,500.00
5	Flag pole, Welton village green and flag.	1,000.00
6	Storage cabinet	100.00
7	Laptop	500.00
8	Printer	60.00
8	Notice board - Sebergham	1,240.00

6,900.00

Updated May 2019