

**SEBERGHAM PARISH COUNCIL**  
**RECONCILIATION Y/E 31.03.2018**

<b><u>Community Account Balance at 01.04.2017</u></b>	£	3,286.43
Less Payments out	-£	5,975.43
Add Receipts in	£	6,765.10
Add Unpresented Cheques		162.98
Less uncleared lodgements		
Less UP Cheques Y/E 31.03.2017	-£	263.00

£ 3,976.08

**Bank Statement Balance as at 31.03.2018** £ 3,976.08

**Reconciliation** £ - £ -

**Funds Available** £ **3,813.10** Balance - Unpresented Cheques +  
Uncleared Lodgements

**Funds Available to SPC**

Current Account

**As Balances**

£ 3,976.08

**As Funds**

£ 3,813.10

Opening balance	£	3,286.43
Expenses	£	5,975.43
Income	£	6,765.10
Less Up Cheques 2017	£	263.00
Add Up Cheques 2018	£	162.98
Reconciled Balance to bank	£	3,976.08

Oening balance	£	3,286.43
Expenses	£	5,975.43
Income	£	6,765.10
Less Up Cheques 2017 & earlier	£	274.83

**Reconciled Balance to cash book** £ **3,801.27**

**SEBERGHAM PARISH COUNCIL**  
**ACCOUNTS Y/E 31.03.2018**  
**CURRENT ACCOUNT CASH BOOK**

Balance C/F 01.04.2017

£ 3,286.43

<u>DATE</u>	<u>DESCRIPTION</u>	<u>EXPENDITURE</u>	<u>INCOME</u>
03/04/2017	Precept & CTRS (1)		£ 2,422.15
28/04/2017	V Stockdale	£ 273.70	
28/04/2017	Dodd & Co	£ 12.00	
24/05/2017	Website Hosting	£ 41.99	
24/05/2017	Welton Village Hall	£ 50.00	
24/05/2017	AON	£ 230.22	
24/05/2017	Dodd & Co	£ 78.00	
24/05/2017	V Stockdale - Home office	£ 80.00	
24/05/2017	St Marys, Sebergham	£ 150.00	
24/05/2017	St James Welton	£ 150.00	
24/05/2017	NFG	£ 200.00	
30/05/2017	V Stockdale	£ 273.70	
30/05/2017	Dodd & Co	£ 12.00	
28/06/2017	V Stockdale	£ 273.70	
28/06/2017	Dodd & Co	£ 12.00	
28/07/2017	V Stockdale	£ 273.70	
28/07/2017	Dodd & Co	£ 12.00	
29/08/2017	V Stockdale	£ 273.70	
29/08/2017	Dodd & Co	£ 12.00	
27/09/2017	CALC	£ 132.60	
27/09/2017	HMRC	£ 29.20	
27/09/2017	R Kelly	£ 117.66	
29/09/2017	V Stockdale	£ 273.70	
29/09/2017	Dodd & Co	£ 12.00	
30/10/2017	V Stockdale	£ 273.70	
30/10/2017	Dodd & Co	£ 12.00	
22/11/2017	DTEC	£ 780.00	
22/11/2017	C Leece	£ 35.00	
22/11/2017	R Kelly	£ 108.97	
22/11/2017	HMRC	£ 27.40	
22/11/2017	Dodd & Co	£ 180.00	
28/11/2017	V Stockdale	£ 273.70	
28/11/2017	Dodd & Co	£ 12.00	
28/12/2017	V Stockdale	£ 273.70	
28/12/2017	Dodd & Co	£ 12.00	
29/01/2018	V Stockdale	£ 273.70	
29/01/2018	Dodd & Co	£ 12.00	
31/01/2018	ICO	£ 35.00	
28/02/2018	V Stockdale	£ 273.70	
28/02/2018	Dodd & Co	£ 12.00	
28/03/2018	M Stockdale	£ 29.99	
28/03/2018	Welton Village Hall	£ 91.00	
28/03/2018	V Stockdale	£ 273.70	
28/03/2018	Dodd & Co	£ 12.00	
sept	Precept & CTRS (1)		£ 2,422.15
23/11/2017	Cumbria CF		£ 1,250.00
01/12/2017	Deposit		£ 20.80

26/01/2018	CALC		£ 650.00
		£ 5,975.43	£ 6,765.10

£ 4,076.10

Bank Bal	31/03/2017	£ 3,976.08	
Less UP Cheques Y/E 31.03.2017			-£ 263.00
UP Cheques YE 31.03.2018			-£ 162.98
Uncleared Lodgements			£ -
Difference			£ 0.00

This Bank Reconciliation / Cash Book is a true reflection of the Bank Account, Expenditure & Income for  
Above Derwent Parish Council

Clerk \_\_\_\_\_

Chair Person \_\_\_\_\_

Vice Chair / Councillor \_\_\_\_\_

Date \_\_\_\_\_

SEBERGHAM PARISH COUNCIL  
COMMUNITY ACCOUNT  
EXPENDITURE RECONCILIATION Y/E 31.03.2018

Exp Ref	Date	Payee	Reference	Value	Banked	VAT	Admin - Stationery & Office	Admin - Audit	Admin - Room Hire	Admin - CALC	Admin - Insurance	Admin - Website	ICO Registration	Donations	Training	Parish Maintenance	Admin - Payroll Management	Clerk Salary	HMRC	Total	Difference	
1	28/04/2017	V Stockdale	SO	£ 273.70	28/04/2017	0.00												273.70		273.70	0.00	
2	28/04/2017	Dodd & Co	SO	£ 12.00	28/07/2017	2.00											10.00			12.00	0.00	
3	24/05/2017	Website Hosting	23	£ 41.99		7.00						34.99								41.99	0.00	
4	24/05/2017	Welton Village Hall	24	£ 50.00	07/07/2017	0.00			50.00											50.00	0.00	
5	24/05/2017	AON	25	£ 230.22	31/05/2017	0.00					230.22									230.22	0.00	
6	24/05/2017	Dodd & Co	26	£ 78.00	02/06/2017	13.00											65.00			78.00	0.00	
7	24/05/2017	V Stockdale - Home office	27	£ 80.00	17/08/2017	0.00	80.00													80.00	0.00	
8	24/05/2017	St Marys, Sebergham	28	£ 150.00		0.00								150.00						150.00	0.00	
9	24/05/2017	St James Welton	29	£ 150.00	03/07/2017	0.00								150.00						150.00	0.00	
10	24/05/2017	NFG	30	£ 200.00	29/06/2017	0.00								200.00						200.00	0.00	
11	30/05/2017	V Stockdale	SO	£ 273.70	30/05/2017	0.00												273.70		273.70	0.00	
12	30/05/2017	Dodd & Co	SO	£ 12.00	30/05/2017	2.00											10.00			12.00	0.00	
13	28/06/2017	V Stockdale	SO	£ 273.70	28/06/2017	0.00												273.70		273.70	0.00	
14	28/06/2017	Dodd & Co	SO	£ 12.00	28/06/2017	2.00											10.00			12.00	0.00	
15	28/07/2017	V Stockdale	SO	£ 273.70	28/07/2017	0.00												273.70		273.70	0.00	
16	28/07/2017	Dodd & Co	SO	£ 12.00	28/07/2017	2.00											10.00			12.00	0.00	
17	29/08/2017	V Stockdale	SO	£ 273.70	29/08/2017	0.00												273.70		273.70	0.00	
18	29/08/2017	Dodd & Co	SO	£ 12.00	29/08/2017	2.00											10.00			12.00	0.00	
19	27/09/2017	CALC	31	£ 132.60	14/11/2017	0.00				132.60										132.60	0.00	
20	27/09/2017	HMRC	32	£ 29.20	05/10/2017	0.00												29.20		29.20	0.00	
21	27/09/2017	R Kelly	33	£ 117.66	05/10/2017	0.00												117.66		117.66	0.00	
22	29/09/2017	V Stockdale	SO	£ 273.70	29/09/2017	0.00												273.70		273.70	0.00	
23	29/09/2017	Dodd & Co	SO	£ 12.00	29/09/2017	2.00											10.00			12.00	0.00	
24	30/10/2017	V Stockdale	SO	£ 273.70	30/10/2017	0.00												273.70		273.70	0.00	
25	30/10/2017	Dodd & Co	SO	£ 12.00	30/11/2017	2.00											10.00			12.00	0.00	
26	22/11/2017	DTEC	34	£ 780.00	01/11/2017	130.00	650.00													780.00	0.00	
27	22/11/2017	C Leece	35	£ 35.00	11/10/2017	0.00			35.00											35.00	0.00	
28	22/11/2017	R Kelly	36	£ 108.97	15/11/2017	0.00												108.97		108.97	0.00	
29	22/11/2017	HMRC	37	£ 27.40	22/11/2017	0.00													27.40		27.40	0.00
30	22/11/2017	Dodd & Co	38	£ 180.00	11/12/2017	30.00											150.00			180.00	0.00	
31	28/11/2017	V Stockdale	SO	£ 273.70	28/11/2017	0.00												273.70		273.70	0.00	
32	28/11/2017	Dodd & Co	SO	£ 12.00	28/11/2017	2.00											10.00			12.00	0.00	
33	28/12/2017	V Stockdale	SO	£ 273.70	28/12/2017	0.00												273.70		273.70	0.00	
34	28/12/2017	Dodd & Co	SO	£ 12.00	28/12/2017	2.00											10.00			12.00	0.00	
35	29/01/2018	V Stockdale	SO	£ 273.70	29/01/2018	0.00												273.70		273.70	0.00	
36	29/01/2018	Dodd & Co	SO	£ 12.00	29/01/2018	2.00											10.00			12.00	0.00	
37	31/01/2018	ICO	41	£ 35.00	12/02/2018	0.00							35.00							35.00	0.00	
38	28/02/2018	V Stockdale	SO	£ 273.70	28/02/2018	0.00												273.70		273.70	0.00	
39	28/02/2018	Dodd & Co	SO	£ 12.00	28/02/2018	2.00											10.00			12.00	0.00	
40	28/03/2018	M Stockdale	39	£ 29.99		5.00						24.99								29.99	0.00	
41	28/03/2018	Welton Village Hall	40	£ 91.00		0.00			91.00											91.00	0.00	
42	28/03/2018	V Stockdale	SO	£ 273.70	28/03/2018	0.00												273.70		273.70	0.00	
43	28/03/2018	Dodd & Co	SO	£ 12.00	28/03/2018	2.00											10.00			12.00	0.00	
<b>Total Expenditure</b>				<b>£ 5,975.43</b>		<b>209.00</b>	<b>730.00</b>	<b>35.00</b>	<b>141.00</b>	<b>132.60</b>	<b>230.22</b>	<b>59.98</b>	<b>35.00</b>	<b>500.00</b>	<b>-</b>	<b>-</b>	<b>335.00</b>	<b>3,511.03</b>	<b>56.60</b>	<b>5,975.43</b>	<b>-</b>	

Box 6 Total Expenditure Ex Clerk Wages 2407.80  
Box 4 Clerk Wages 3567.63  
5975.43

Budget Figures  
Total Expenditure Ex Clerk Wages 2407.80  
Clerk Wages 3567.63  
5975.43

**SEBERGHAM PARISH COUNCIL**

**COMMUNITY ACCOUNT**

**INCOME RECONCILIATION Y/E 31.03.2018**

<u>Inc Ref</u>	<u>Date</u>	<u>Reference</u>	<u>Value</u>	<u>Banked</u>	<u>Precept</u>	<u>CTRS</u>	<u>Grant</u>	<u>UU Wayleave</u>	<u>Total</u>	<u>Difference</u>
1	03/04/2017	Precept & CTRS (1)	£ 2,422.15	03/04/2017	2400.00	22.15			2422.15	0.00
2	sept	Precept & CTRS (1)	£ 2,422.15		2400.00	22.15			2422.15	0.00
3	23/11/2017	Cumbria CF	£ 1,250.00	23/11/2017			1250.00		1250.00	0.00
4	01/12/2017	Deposit	£ 20.80	01/12/2017				20.80	20.80	0.00
5	26/01/2018	CALC	£ 650.00	26/01/2018			650.00		650.00	0.00
<b>Total Income</b>			<b>6765.10</b>		<b>4800.00</b>	<b>44.30</b>	<b>1900.00</b>	<b>20.80</b>	<b>6765.10</b>	<b>0.00</b>

Box 3	Total Income Ex Precept	£ 1,965.10
Box 2	Precept	£ 4,800.00
		<u>£ 6,765.10</u>

	Budget 2016-17	Actual 2016 17	Budget 2017-18	Actual to Date 2017/2018	April - June		April - Sept		April - Dec		April - March	
					£	%	£	%	£	%	£	%
<b>EXPENDITURE</b>												
Clerk Salary	3,300.00	<b>3,284.40</b>	3,300.00	3,567.63	821.10	24.88%	1,368.50	41.47%	2,746.53	83.23%	3,567.63	108%
Admin - Payroll Management	-	<b>144.00</b>	-	335.00	101.00	101.00%	125.00	125.00%	305.00	125.00%	335.00	125.00%
Admin - Stationery & Office	100.00	<b>282.56</b>	100.00	730.00	80.00	80.00%	80.00	80.00%	730.00	730.00%	730.00	730%
Admin - Audit	50.00	<b>71.00</b>	50.00	35.00	-	0.00%	-	0.00%	35.00	70.00%	35.00	70%
Admin - Room Hire	140.00	<b>113.00</b>	140.00	141.00	50.00	35.71%	50.00	35.71%	50.00	35.71%	141.00	101%
Admin - CALC	130.00	<b>130.00</b>	130.00	132.60	-	0.00%	132.60	102.00%	132.60	102.00%	132.60	102%
Admin - Insurance	220.00	<b>225.08</b>	230.00	230.22	230.22	100.10%	230.22	100.10%	230.22	100.10%	230.22	100%
Admin - Website	50.00	<b>41.99</b>	50.00	59.98	-	0.00%	-	0.00%	41.99	83.98%	66.98	134%
Information Commissioners Re	35.00	<b>35.00</b>	35.00	35.00	-	0.00%	-	0.00%	-	0.00%	35.00	100%
Donations	500.00	<b>500.00</b>	500.00	500.00	500.00	100.00%	500.00	100.00%	500.00	100.00%	500.00	100%
Training	50.00	<b>29.50</b>	50.00	-	-	0.00%	-	0.00%	-	0.00%	-	0%
Parish Maintenance	300.00	<b>198.02</b>	300.00	-	-	0.00%	-	0.00%	-	0.00%	-	0%
VAT				209.00	13.00		13.00		191.00		202.00	
<b>TOTAL EXPENDITURE</b>	<b>4,875.00</b>	<b>5,054.55</b>	<b>4,885.00</b>	<b>5,975.43</b>	<b>1,795.32</b>	<b>36.75%</b>	<b>2,499.32</b>	<b>51.16%</b>	<b>4,962.34</b>	<b>101.58%</b>	<b>5,975.43</b>	<b>122.32%</b>
<b>INCOME</b>												
Precept	4,500.00	<b>4,500.00</b>	4,800.00	4,800.00	2400	50.00%	2,400.00	50.00%	4,800.00	100%	4,800.00	100%
CTRS Grant	66.45	<b>66.45</b>	44.30	44.30	22.15	50.00%	22.15	50.00%	44.30	100%	44.30	100%
Wayleave	19.00	<b>20.80</b>	19.00	20.80	-	0.00%	-	0.00%	20.80	109%	20.80	109%
Grant			-	-	-	0.00%	-	0.00%	1,250.00	0%	1,900.00	0%
VAT	50.00		50.00		-	0.00%	-	0.00%		0%		0%
<b>TOTAL</b>	<b>4,635.45</b>	<b>4,587.25</b>	<b>4,913.30</b>	<b>4,865.10</b>	<b>2,422.15</b>	<b>99.02%</b>	<b>2,422.15</b>	<b>49.30%</b>	<b>6,115.10</b>	<b>124%</b>	<b>6,765.10</b>	<b>138%</b>

Budget 2018-19	Increase/D ecrease
3,400.00	100.00
100.00	100.00
100.00	-
50.00	-
150.00	10.00
140.00	10.00
250.00	20.00
50.00	-
35.00	-
500.00	-
50.00	-
300.00	-
5,125.00	240.00
<b>5,100.00</b>	<b>300.00</b>
<b>40.00</b>	<b>- 4.30</b>
<b>20.00</b>	<b>1.00</b>
<b>-</b>	<b>-</b>
<b>50.00</b>	<b>-</b>
<b>5,210.00</b>	<b>296.70</b>

**Variations from 2016/17 to 2017/18**

	<b>2016/17</b>	<b>2017/18</b>	<b>% increase</b>	<b>£ actual</b>
<b>Variation in precept</b>				
Precept - £300 rise in precept	4500.00	4800.00	7%	300.00
<b>Variation in income (increase)</b>				
CTRS Grant - Reduction in CTRS	66.45	44.30	-33% -	22.15
Wayleave	20.80	20.80	0%	-
Grant - increase in grants awarded	0.00	1900.00	0%	1,900.00
<b>Increase due to precept increase and increase in grants received</b>	<b>4587.25</b>	<b>6765.10</b>	<b>47%</b>	<b>2,177.85</b>
<b>Variation in expenditure</b>				
Clerk Salary - increase due to locum clerk	<b>3,284.40</b>	3567.63	9%	283.23
Admin - Payroll Management - increase due to additional costs	<b>144.00</b>	335.00	133%	191.00
Admin - Stationery & Office - increase due to laptop & printer purchases	<b>282.56</b>	730.00	158%	447.44
Admin - Audit - decrease due to no BDO charges	<b>71.00</b>	35.00	-51% -	36.00
Admin - Room Hire - Increase due to number of meetings	<b>113.00</b>	141.00	25%	28.00
Admin - CALC - slight increase	<b>130.00</b>	132.60	2%	2.60
Admin - Insurance - slight increase	<b>225.08</b>	230.22	2%	5.14
Admin - Website - extrra payment required	<b>41.99</b>	59.98	43%	17.99
Information Commissioners Registration	<b>35.00</b>	35.00	0%	-
Donations	<b>500.00</b>	500.00	0%	-
Training - no training	<b>29.50</b>	0.00	-100% -	29.50
Parish Maintenance - no maintenance	<b>198.02</b>	0.00	-100% -	198.02
VAT - increase in VAT to reclaim due to additional payments made		209.00	0%	209.00
<b>Increase due to locum clerk, additional payroll costs, purchase of laptop and printer etc</b>	<b>5054.55</b>	<b>5975.43</b>	<b>18%</b>	<b>920.88</b>
<b>Assets register</b>				
Reson for Increase - Assets recorded correctly	1.00	5660.00	565900%	5,659.00

## SEBERGHAM PARISH COUNCIL

## STATEMENT OF ACCOUNTS - YEAR ENDING 31ST MARCH 2018

<b>BALANCE AT THE BANK AS AT 1ST APRIL 2017</b>			
Current Account	£	£	3,286.43
<b>CASHBOOK BALANCE B/FORWARD AS AT 1ST APRIL 2016</b>			
<b>ADD INCOME</b>			
Precept	4,800.00		
CTRS Grant	44.30		
Wayleave	20.80		
VAT	1,900.00		
<b>total</b>		<u>6,765.10</u>	
<b>LESS EXPENDITURE</b>			
Clerk Salary	3,567.63		
Admin - Payroll Management	335.00		
Admin - Stationery & Office	730.00		
Admin - Audit	35.00		
Admin - Room Hire	141.00		
Admin - CALC	132.60		
Admin - Insurance	230.22		
Admin - Website	59.98		
Information Commissioners Registration	35.00		
Donations	500.00		
Training	-		
Parish Maintenance	-		
VAT	209.00		
<b>TOTAL EXPENDITURE</b>		<u>5,975.43</u>	
<b>BALANCE AS PER CASHBOOK AS AT 31ST MARCH 2017</b>			4,076.10
<b>Unpresented cheques:</b>			
Add Unpresented Cheques YE 31.03.2018	£	162.98	
Less uncleared lodgements			
Less UP Cheques Y/E 31.03.2017 & earlier	-£	263.00	Bank/Cashbook
			Bank/bank
Bank Balance		3,976.08	
Variance		-	

# Sebergham Parish Council Asset Register

No	Item	Value
1	Bench, Welton village green	500.00
2	Notice board - Churchtown	500.00
3	Notich Board - Welton	500.00
4	Speed indicator Device - (jointly owned with Allhallows, Caldbeck and Westward parish councils)	2,500.00
5	Flag pole, Welton village green and flag.	1,000.00
6	Storage cabinet	100.00
7	Laptop	500.00
8	Printer	60.00

5,660.00

Updated November 2017