

SEBERGHAM PARISH COUNCIL
RECONCILIATION Y/E 31.03.2019

<u>Community Account Balance at 01.04.2018</u>	£	3,976.08
Less Payments out	-£	7,091.13
Add Receipts in	£	5,201.95
Add Unpresented Cheques		500.15
Less uncleared lodgements		
Less UP Cheques Y/E 31.03.2018	-£	162.98

£ 2,424.07

Bank Statement Balance as at 31.03.2019 £ 2,424.07

Reconciliation £ - £ -

Funds Available £ **1,923.92** Balance - Unpresented Cheques +
Uncleared Lodgements

Funds Available to SPC

Current Account

As Balances

£ 2,424.07

As Funds

£ 1,923.92

Opening balance	£	3,976.08
Expenses	£	7,091.13
Income	£	5,201.95
Less Up Cheques 2017	£	162.98
Add Up Cheques 2018	£	500.15
Reconciled Balance to bank	£	2,424.07

SEBERGHAM PARISH COUNCIL
ACCOUNTS Y/E 31.03.2019
CURRENT ACCOUNT CASH BOOK

Balance C/F 01.04.2018

£ 3,976.08

<u>DATE</u>	<u>DESCRIPTION</u>	<u>EXPENDITURE</u>	<u>INCOME</u>
03/04/2018	ABC		£ 2,486.08
30/04/2018	V Stockdale	£ 273.70	
30/04/2018	Dodd & Co	£ 12.00	
23/05/2018	CALC	£ 165.00	
23/05/2018	BHIB	£ 205.14	
23/05/2018	R Kelly	£ 80.00	
23/05/2018	R Kelly		
23/05/2018	HMRC		
23/05/2018	R Kelly	£ 101.16	
23/05/2018	HMRC	£ 134.60	
23/05/2018	S Hutchinson	£ 35.00	
23/05/2018	V Stockdale	£ 63.16	
29/05/2018	V Stockdale	£ 273.70	
29/05/2018	Dodd & Co	£ 12.00	
31/05/2018	R Kelly	£ 218.90	
28/06/2018	Dodd & Co	£ 12.00	
28/06/2018	R Kelly	£ 218.90	
25/07/2018	R Kelly	£ 69.64	
25/07/2018	R Kelly	£ 39.56	
28/07/2018	Dodd & Co	£ 12.00	
28/07/2018	R Kelly	£ 218.90	
02/08/2018	Dodd & Co	£ 9.00	
03/08/2018	HMRC - VAT		£ 209.00
28/08/2018	Dodd & Co	£ 21.00	
28/08/2018	R Kelly	£ 218.90	
12/09/2018	Precept & CTRS (2)		£ 2,486.07
26/09/2018	HMRC	£ 164.20	
28/09/2018	R Kelly	£ 218.90	
28/09/2018	Dodd & Co	£ 21.00	
29/10/2018	R Kelly	£ 250.61	
29/10/2018	Dodd & Co	£ 21.00	
28/11/2018	R Kelly	£ 7.36	
28/11/2018	Forrestor Fabrications	£ 1,488.00	
28/11/2018	NFG	£ 200.00	
28/11/2018	St James PCC	£ 150.00	
28/11/2018	St Marys PCC	£ 150.00	
28/11/2018	HMRC	£ 188.20	
28/11/2018	Dodd & Co	£ 21.00	
28/11/2018	R Kelly	£ 250.61	
23/11/2018	ENWL		£ 20.80
28/12/2018	Dodd & Co	£ 21.00	
28/12/2018	R Kelly	£ 250.61	
28/01/2019	Dodd & Co	£ 21.00	
28/01/2019	R Kelly	£ 250.61	
05/02/2019	ICO	£ 35.00	
28/02/2019	Dodd & Co	£ 21.00	
28/02/2019	R Kelly	£ 250.61	

28/03/2019	R Kelly	£	49.55	
28/03/2019	Dodd & Co	£	207.00	
28/03/2019	HMRC	£	188.00	
28/03/2019	Dodd & Co	£	21.00	
28/03/2019	R Kelly	£	250.61	
		£	7,091.13	£ 5,201.95

£ 2,086.90

Bank Bal	31/03/2019	£	2,424.07	
Less UP Cheques Y/E 31.03.2018		-£	120.99	
UP Cheques YE 31.03.2019		-£	500.15	
Uncleared Lodgements		£	-	
Difference		£	41.99	

This Bank Reconciliation / Cash Book is a true reflection of the Bank Account, Expenditure & Income for
Above Derwent Parish Council

Clerk _____

Chair Person _____

Vice Chair / Councillor _____

Date _____

SEBERGHAM PARISH COUNCIL
COMMUNITY ACCOUNT
EXPENDITURE RECONCILIATION Y/E 31.03.2018

Exp Ref	Date	Payee	Reference	Value	Banked	VAT	Admin - Stationary & Office	Admin - Audit	Admin - Room Hire	Admin - CALC	Admin - Insurance	Admin - Website	ICO Registration	Donations	Training	Parish Maintenance	Admin - Payroll Management	Clerk Salary	HMRC	Total	Difference
1	30/04/2018	V Stockdale	SO	£ 273.70	30/04/2018	0.00												273.70		273.70	0.00
2	30/04/2018	Dodd & Co	SO	£ 12.00	30/04/2018	2.00														12.00	0.00
3	23/05/2018	CALC	42	£ 165.00	12/06/2018	0.00				165.00										165.00	0.00
4	23/05/2018	BHIB	43	£ 205.14	01/06/2018	0.00					205.14									205.14	0.00
5	23/05/2018	R Kelly	44	£ 80.00	29/05/2018	0.00	80.00													80.00	0.00
6	23/05/2018	R Kelly	45	£ 101.16	29/05/2018	0.00												101.16		101.16	0.00
7	23/05/2018	HMRC	46	£ 134.60	13/07/2018	0.00												134.60		134.60	0.00
8	23/05/2018	S Hutchinson	47	£ 35.00	04/06/2018	0.00		35.00												35.00	0.00
9	23/05/2018	V Stockdale	48	£ 63.16		0.00												63.16		63.16	0.00
10	29/05/2018	V Stockdale	SO	£ 273.70	29/05/2018	0.00												273.70		273.70	0.00
11	29/05/2018	Dodd & Co	SO	£ 12.00	29/05/2018	2.00											10.00			12.00	0.00
12	31/05/2018	R Kelly	SO	£ 218.90	31/05/2018	0.00												218.90		218.90	0.00
13	28/06/2018	Dodd & Co	SO	£ 12.00	28/06/2018	2.00											10.00			12.00	0.00
14	28/06/2018	R Kelly	SO	£ 218.90	28/06/2018	0.00												218.90		218.90	0.00
15	25/07/2018	R Kelly	49	£ 69.64	30/07/2018	5.57	63.87											0.20		69.64	0.00
16	28/07/2018	Dodd & Co	SO	£ 12.00	30/07/2018	2.00											10.00			12.00	0.00
17	28/07/2018	R Kelly	SO	£ 218.90	30/07/2018	0.00												218.90		218.90	0.00
18	25/07/2018	R Kelly	50	£ 39.56	30/07/2018	0.00	39.56													39.56	0.00
19	02/08/2018	Dodd & Co	SO	£ 9.00	02/08/2018	1.50											7.50			9.00	0.00
20	28/08/2018	Dodd & Co	SO	£ 21.00	28/08/2018	3.50											17.50			21.00	0.00
21	28/08/2018	R Kelly	SO	£ 218.90	28/08/2018	0.00												218.90		218.90	0.00
22	26/09/2018	HMRC	51	£ 164.20	11/10/2018	0.00												164.20		164.20	0.00
23	28/09/2018	R Kelly	SO	£ 218.90	28/09/2018	0.00												218.90		218.90	0.00
24	28/09/2018	Dodd & Co	SO	£ 21.00	28/09/2018	3.50											17.50			21.00	0.00
25	29/10/2018	R Kelly	SO	£ 250.61	29/10/2018	0.00												250.61		250.61	0.00
26	29/10/2018	Dodd & Co	SO	£ 21.00	29/10/2018	3.50											17.50			21.00	0.00
27	28/11/2018	R Kelly	52	£ 7.36	30/11/2018	0.00	7.36													7.36	0.00
28	28/11/2018	Forrestor Fabrications	53	£ 1,488.00	10/12/2018	248.00														1,488.00	0.00
29	28/11/2018	NFG	54	£ 200.00	11/12/2018	0.00								200.00						200.00	0.00
30	28/11/2018	St James PCC	55	£ 150.00	24/12/2018	0.00								150.00						150.00	0.00
31	28/11/2018	St Marys PCC	56	£ 150.00	11/01/2019	0.00								150.00						150.00	0.00
32	28/11/2018	HMRC	57	£ 188.20	11/01/2019	0.00												188.20		188.20	0.00
33	28/11/2019	Dodd & Co	SO	£ 21.00	28/11/2019	3.50											17.50			21.00	0.00
34	28/11/2019	R Kelly	SO	£ 250.61	28/11/2019	0.00												250.61		250.61	0.00
35	28/12/2018	Dodd & Co	SO	£ 21.00	28/12/2018	3.50											17.50			21.00	0.00
36	28/12/2018	R Kelly	SO	£ 250.61	28/12/2018	0.00												250.61		250.61	0.00
37	28/01/2019	Dodd & Co	SO	£ 21.00	28/01/2019	3.50											17.50			21.00	0.00
38	28/01/2019	R Kelly	SO	£ 250.61	28/01/2019	0.00												250.61		250.61	0.00
39	05/02/2019	ICO	DD	£ 35.00	05/02/2019	0.00							35.00							35.00	0.00
40	28/02/2019	Dodd & Co	SO	£ 21.00	28/02/2019	3.50											17.50			21.00	0.00
41	28/02/2019	R Kelly	SO	£ 250.61	28/02/2019	0.00												250.61		250.61	0.00
42	28/03/2019	R Kelly	58	£ 49.55	28/03/2019	7.54	41.21											0.80		49.55	0.00
43	28/03/2019	Dodd & Co	59	£ 207.00		34.50											172.50			207.00	0.00
44	28/03/2019	HMRC	60	£ 188.00		0.00												188.00		188.00	0.00
45	28/03/2019	Dodd & Co	SO	£ 21.00	28/03/2019	3.50											17.50			21.00	0.00
46	28/03/2019	R Kelly	SO	£ 250.61	28/03/2019	0.00												250.61		250.61	0.00
Total Expenditure				£ 7,091.13		333.11	232.00	35.00	-	165.00	205.14	-	35.00	500.00	-	1,240.00	360.00	3,310.88	675.00	7,091.13	-

Box 6 Total Expenditure Ex Clerk Wages 3105.25
Box 4 Clerk Wages 3985.88
7091.13

3375.32

Budget Figures
Total Expenditure Ex Clerk Wages 3105.25
Clerk Wages 3985.88
7091.13

SEBERGHAM PARISH COUNCIL

COMMUNITY ACCOUNT

INCOME RECONCILIATION Y/E 31.03.2018

<u>Inc Ref</u>	<u>Date</u>	<u>Reference</u>	<u>Value</u>	<u>Banked</u>	<u>Precept</u>	<u>CTRS</u>	<u>VAT Return</u>	<u>UU Wayleave</u>	<u>Total</u>	<u>Difference</u>
1	03/04/2018	Precept & CTRS (1)	£ 2,486.08	03/04/2018	2475.00	11.08			2486.08	0.00
2	03/08/2018	HMRC - VAT	£ 209.00	03/08/2018			209.00		209.00	0.00
3	12/09/2018	Precept & CTRS (2)	£ 2,486.07	12/09/2018	2475.00	11.07			2486.07	0.00
4	23/11/2018	ENWL	£ 20.80	23/11/2019				20.80	20.80	0.00
5									0.00	0.00
Total Income			5201.95		4950.00	22.15	209.00	20.80	5201.95	0.00

Box 3	Total Income Ex Precept	£ 251.95
Box 2	Precept	£ 4,950.00
		<u>£ 5,201.95</u>

	Budget 2016-17	Actual 2016- 17	Budget 2017-18	Actual to Date 2017/2018	Budget 2018-19	Actual to Date 2018/2019
EXPENDITURE						
Clerk Salary	3,300.00	3,284.40	3,300.00	3,567.63	3,400.00	3,985.88
Admin - Payroll Management	-	144.00	-	335.00	100.00	360.00
Admin - Stationery & Office	100.00	282.56	100.00	730.00	100.00	232.00
Admin - Audit	50.00	71.00	50.00	35.00	50.00	35.00
Admin - Room Hire	140.00	113.00	140.00	141.00	150.00	
Admin - CALC	130.00	130.00	130.00	132.60	140.00	165.00
Admin - Insurance	220.00	225.08	230.00	230.22	250.00	205.14
Admin - Website	50.00	41.99	50.00	59.98	50.00	-
Information Commissioners Registration	35.00	35.00	35.00	35.00	35.00	35.00
Donations	500.00	500.00	500.00	500.00	500.00	500.00
Training	50.00	29.50	50.00	-	50.00	-
Parish Maintenance	300.00	198.02	300.00	1,240.00	300.00	1,240.00
Elections						
VAT				209.00		333.11
TOTAL EXPENDITURE	4,875.00	5,054.55	4,885.00	7,215.43	5,125.00	7,091.13
						-
INCOME						
Precept	4,500.00	4,500.00	4,800.00	4,800.00	4,950.00	4,950.00
CTRS Grant	66.45	66.45	44.30	44.30	40.00	22.15
Wayleave	19.00	20.80	19.00	20.80	20.00	20.80
Grant			-	1,900.00	-	
VAT	50.00		50.00		50.00	209.00
TOTAL	4,635.45	4,587.25	4,913.30	6,765.10	5,060.00	5,201.95

Budget 2018-19	Increase/D ecrease
3,710.00	310.00
100.00	-
200.00	100.00
35.00	- 15.00
150.00	-
165.00	25.00
220.00	- 30.00
50.00	-
35.00	-
500.00	-
50.00	-
300.00	-
350.00	350.00
5,865.00	740.00
5,700.00	750.00
20.00	- 20.00
20.00	-
-	-
50.00	-
5,790.00	730.00

Variations from 2017/18 to 2018/19

	2017/18	2018/19	% increase	£ actual
Variation in precept				
Precept - £150 rise in precept	4800.00	4950.00	3%	150.00
Variation in income				
CTRS Grant - Reduction in CTRS	44.30	22.15	-50% -	22.15
Wayleave	20.80	20.80	0%	-
Grant - decrease in grants awarded	1900.00	209.00	0% -	1,691.00
Decrease	6765.10	5201.95	-23% -	1,563.15
Variation in expenditure				
Clerk Salary - increase due to clerk passing CiLCA	3,567.63	3985.88	12%	418.25
Admin - Payroll Management - increase due to additional costs	335.00	360.00	7%	25.00
Admin - Stationery & Office - decrease due to laptop & printer purchases in previous year	730.00	232.00	-68% -	498.00
Admin - Audit - No change	35.00	35.00	0%	-
Admin - Room Hire - No rent charges	141.00	0.00	-100% -	141.00
Admin - CALC - slight increase	132.60	165.00	24%	32.40
Admin - Insurance - slight decrease	230.22	205.14	-11% -	25.08
Admin - Website - Decrease - no payments required	59.98	0.00	-100% -	59.98
Information Commissioners Registration - no change	35.00	35.00	0%	-
Donations - no change	500.00	500.00	0%	-
Training - no change	-	0.00	N/A	-
Parish Maintenance - increase - purchase of noticeboard	-	1240.00	N/A	1,240.00
VAT - increase in VAT to reclaim due to additional payments made	209.00	333.11	59%	124.11
Increase	5975.43	7091.13	19%	1,115.70
Assets register				
Reson for Increase - purchase of notice board	1.00	5660.00	565900%	5,659.00

SEBERGHAM PARISH COUNCIL

STATEMENT OF ACCOUNTS - YEAR ENDING 31ST MARCH 2019

BALANCE AT THE BANK AS AT 1ST APRIL 2018			
Current Account	£	£	3,976.08
CASHBOOK BALANCE B/FORWARD AS AT 1ST APRIL 2018			
ADD INCOME			
Precept	4,950.00		
CTRS Grant	22.15		
Wayleave	20.80		
VAT	209.00		
total		<u>5,201.95</u>	
LESS EXPENDITURE			
Clerk Salary	3,985.88		
Admin - Payroll Management	360.00		
Admin - Stationery & Office	232.00		
Admin - Audit	35.00		
Admin - Room Hire	-		
Admin - CALC	165.00		
Admin - Insurance	205.14		
Admin - Website	-		
Information Commissioners Registration	35.00		
Donations	500.00		
Training	-		
Parish Maintenance	1,240.00		
VAT	333.11		
TOTAL EXPENDITURE		<u>7,091.13</u>	
BALANCE AS PER CASHBOOK AS AT 31ST MARCH 2019			2,086.90
Unpresented cheques:			
Add Unpresented Cheques YE 31.03.2018	£	500.15	
Less uncleared lodgements			
Less UP Cheques Y/E 31.03.2017 & earlier	-£	162.98	Bank/Cashbook
			Bank/bank
Bank Balance			2,424.07
Variance			-

Sebergham Parish Council Asset Register

No	Item	Value
1	Bench, Welton village green	500.00
2	Notice board - Churchtown	500.00
3	Notich Board - Welton	500.00
4	Speed indicator Device - (jointly owned with Allhallows, Caldbeck and Westward parish councils)	2,500.00
5	Flag pole, Welton village green and flag.	1,000.00
6	Storage cabinet	100.00
7	Laptop	500.00
8	Printer	60.00
8	Notice board - Sebergham	1,240.00

6,900.00

Updated May 2019