

**SEBERGHAM PARISH COUNCIL
MINUTES OF THE MEETING OF 18 SEPTEMBER 2013**

PRESENT

Mr P Pearson
Mr AV Rule
Mr M Hilton
Mr A Bell
Mr M Stockdale
Mrs S Reid
Mr G Gash
Ms PL Gauntlett (Clerk) assisted by Mr F Nugent

APOLOGIES

Mr J S Hollins-Gibson

IN ATTENDANCE

Councillor D Fairbairn

2. MINUTES

The minutes of the meeting of 17 July 2013 were agreed and signed as a true record. There was a correction to the last line of page 1 which has been amended and signed on the original minutes.

3. DECLARATIONS OF INTEREST

None

4. ADJOURNMENT OF MEETING

Councillor D Fairbairn is to take the Highways engineer on a tour of the Parish on 1 October. Specifically they will be looking at the damage to the road at Parkhead which has been caused by the wood lorries leaving Dentonside. They will also look at the little bridge next to Sebergham Bridge, the road beside the river and Ling Lane. Parkhead Farm is having problems getting the refuse collection lorry down to its property. The owners are looking at removing a gate to facilitate this. Councillor Fairbairn was asked to pass on the Parish Councils thanks to the contractors who did the work on the Cumbrian Way.

5. MATTERS ARISING FROM PREVIOUS MINUTES

The Clerk wrote to Jennings re the pub in Welton. To date, she has not received a reply. It was reported that Steadmans have already applied for a screening application for a new building on their site. If permission is granted for this, it is unlikely that the application for a turbine will be pursued.

6. CORRESPONDENCE

Clerks & Councils Direct, noted.
The AGM of the Northern Fells Group will be held on 25 September. Mr Pearson will attend on behalf of the Parish Council.
Survey of street lights. All the lights in the Parish have been reviewed. The lights match the list supplied by Allerdale but 6 are currently not working. The Clerk will report the details to Allerdale and ask that they are repaired.

7. WIND TURBINES

Nothing to report.

8. HIGHWAYS MATTERS

Matters already dealt with earlier .

9. NORTHERN FELS BROADBAND

There is no further news on the rollout programme. Something should be though in the next few days. All the masts should be lit up by the end of this month with the launch due in October. The price of the service per dwelling has not yet been decided on.

10. ALLERDALE/NEIGHBOURHOOD/PARISH PLAN

Nothing. Agreed to remove this as an agenda item until after publication of the Allerdale Local Plan.

11. PROCEDURES & STANDING ORDERS

NALC (National Association of Local Councils) is due to issue a new set of Standing Orders in October. It was agreed that Mr Pearson & Mr Stockdale will form a sub committee to review these prior to the next Parish Council meeting.
The list of policies and procedures submitted by Messrs Rule & Stockdale was discussed at length. The following were agreed.

The minutes should be produced as quickly as possible after the meeting, normally no later than 10 working days after the meeting has taken place and circulated to members

Draft minutes should be placed on notice boards and a summary of the key points placed in the local press and Parish Magazines as soon as they have been issued.

Only items which are specified in the agenda may be discussed at parish council meetings

Councillors requesting an item for inclusion on a meeting agenda should do so, either in writing or by e mail to the Clerk no later than 7 days before the date of the meeting.

Agenda items should be specific, giving clear indication of the business under each heading and should include the action councillors are expected to take. Vague headings such as "Highways", "Any other business", "Matters Arising" etc should not be used. Any item needing discussion or a resolution should be a clear agenda item.

All correspondence should be circulated to councillors. Any item of correspondence can become an agenda item if required, for discussion or to inform parishioners

At the Annual Council Meeting, the outgoing Chairman should chair the meeting until a new chair is elected.

The dates of all routine meetings for the coming 12 months should be agreed at the AGM and only changed if a quorum cannot be met. The Vice Chair should take the meeting if the Chair is not available. It was agreed that, for the rest of this financial year the meetings will be held on the 3rd Wednesday of each alternate month.

12. PLANNING APPLICATIONS

None

12. ACCOUNTS

The accounts for the year ended 5 April 2013 had been agreed and returned by the external auditors. There was no charge for the accounts this year as the PC falls into the "Small Parish Council" bracket.

The following cheques were approved and signed by 2 signatories.

58 A E Fawkes grass cutting for 3 years	432.00
59 Hall Rent	65.00
60 P L Gauntlett 1 years office exps	70.00

13. DATE OF NEXT MEETING

Wednesday 20 November 2013. 15 January 2014. 19 March 2014

Meeting closed at 21.35

Mr P Pearson
Vice Chairman.