

**SEBERGHAM PARISH COUNCIL**  
**Minutes of the meeting of Wednesday 17 September 2014**

**Present:** Councillors: AV Rule (Chairman); P Pearson; K Graham; C Tinnion; M Stockdale  
Clerk: A Fawcett

**In Attendance:** Cllr D Fairbairn, District & County Councillor

**1. Apologies:**

Received from Councillors M Chesters-Bouma (away) and A Bell (illness).

**2. Minutes of the last meeting:**

The minutes of the last meeting had been circulated and were agreed as a true record.

**3. Declarations of Interest:**

C Tinnion declared a personal interest in Agenda item 7iii - Scoping opinion for Roundhill Farm.

**4. Adjournment of the meeting:**

There were no members of the public present and no questions had been raised, therefore there was no adjournment.

**5. Report from District & County Councillor:**

**i. Resurfacing, Parkhead** – Has now been completed, there is another section higher up which is still to be notified and a lower section has also now been requested. Waste collection services are to be notified to resume as the gate has now been moved back.

**ii. Grit pile, Churchtown** – A claim from the resident at Beechcrest has been received regarding the death of some trees following the bad weather 2 years ago when a pile of grit was left on the roadside. It was confirmed that this had been the case, but it was removed at the resident's request.

There was some discussion on whether grit is only being left in bins now, rather than in piles and this is currently to be clarified by Highways.

**iii. Swimming pool, Wigton** – Following the withdrawal of support from the County Council, a local trust is being formed to take over the operation of the pool.

**iv. Highways maintenance** – Work on Doctor's Brow, Sebergham starts 13 October. The Clerk will contact Highways to make sure any notifications are sent to her in future.

**v. Highspeed Broadband** – It was reported that EE have reached the extent of their works and any future developments will more likely come through a Northern Fells Broadband initiative. M Stockdale is on the Committee and it was agreed to make this an agenda item for the next meeting to ratify the representation.

**vi. Drainage, Churchtown** – M Stockdale raised the blocked gully issue and this will be reported.

**vii. Speed guns & SIDS** – M Stockdale asked if Cllr Fairbairn was aware of the initiative to train local volunteers in the use of the speed gun, or the location of the SIDS and he was not. It was agreed to invite the PCSO to the next meeting for an update.

## **6. Correspondence:**

**i. Allerdale General Meeting** – No-one is able to attend. The Clerk reported just receiving information regarding the removal of street lights on electric poles, which is to be discussed at the meeting, and will check this and circulate information as necessary.

**ii. CALC AGM** – The date of Saturday 15 November was noted.

**iii. Number 73 bus** – It was agreed to discuss this as a late item.

Notification has been received about the withdrawal of the subsidy, which will mean the service coming to an end. Cllr Fairbairn said that Caldbeck PC was working hard to rally support and the Northern Fells Group was looking into an alternative to maintain a service. It was agreed to support this in principle and write saying the Council was supportive of maintaining the service and would consider support for any options which are brought forward.

## **7. Planning applications:**

**i. Update on current wind turbine applications** – The Chairman gave an update.

**The Ling** – Clarification has been requested on the size of the turbine in the current application (2/2014/0584) – see 7ii below.

**Fell Hill** – Several letters of support have been received by the Planning Dept, however, Electricity Northwest has now objected because of the impact on radio transmissions.

**Roundhill** – Two more scoping opinion requests have now been received – see 7iii below.

**Reathwaite & Calthwaite** – Both awaiting referral to Planning Development Panel meetings.

**Park Head Quarry** – No application received to date.

**ii. 2/2014/0584 – Installation of small scale wind turbine, etc, The Ling Welton** – A holding objection has been sent for this application and the item will be re-considered once clarification has been received regarding the height of the proposed turbine – is it 25m or 27.1m?

It was agreed to put an item on the next Agenda to re-visit the Council policy on turbines up to 25m in height.

**iii. SCO/2014/0006 – Scoping opinion request, 2 x 77m turbines, Roundhill**

**Farm** – A reply has already been sent to the agent saying that the Council is minded to object. It was agreed to write to reiterate this position and also to ask for the distance of the turbine from Hazelgill, as this is not given on the plans. The Chairman will draft the response.

**iv. 2/2014/0660 – Erection of an agricultural livestock building and two feed hoppers, Kilngate Farm** – The Council agreed that it has no comment on this application.

## **8. Training:**

**i. Clerk Induction Training** – The next date is 7 October and the cost is £29.50 - see 11 below.

**ii. Councillor Training** – It has proved difficult to come up with a suitable date for this yet and so the item will be carried forward to the November meeting.

## **9. Governance:**

**i. To consider the proposals for adoption of all policies and documents** – The Clerk had circulated information to all Councillors and this was accepted as an appropriate course of action and items will be brought forward to future meetings as proposed.

The current Model Standing Orders document will be forwarded to the Clerk for amendment as necessary.

The question of the need for the Council to be registered or cognisant of the Data Protection Act was also raised and this will be checked.

**ii. Adoption of Financial Regulations** – A draft had been circulated to all Councillors and after some discussion it was agreed to adopt these as proposed.

## **10. Accounts:**

**i. Completion of audit for 2013/14** – The Chairman had received back the completed audit and handed this to the Clerk.

**ii. Update on transfer of bank account** – It was confirmed that the Lloyds accounts have finally been closed and the funds transferred to the new HSBC account.

**iii. Statement & items to pay** – The Clerk handed out a new Appendix 1b detailing all recent payments and receipts and the current balance. Cheques for outstanding payments were duly signed and one new payment to the Clerk authorised to be made.

The Clerk confirmed the balances and agreed to draw up a complete balance sheet and accounts information to bring to the next meeting in preparation for the meeting of January 2015 to have accounts and budgets as a major item.

The previous Clerk and Chairman will be contacted regarding any missing documentation.

**iv. Allerdale BC Concurrent Grant 2013/14** – Forms have been received to apply for this and the Clerk will get further details from Allerdale and complete them if necessary as there is no record if this formed part of the 2013/14 precept application.

## **11. To consider arrangements for confirmation of Clerk's appointment:**

It was agreed that this matter will be discussed at a meeting to be held on 1 October between the Chairman, P Pearson and the Clerk, where training will also be discussed.

## **12. Date of next meeting:**

Confirmed as Wednesday 19 November 2014.

The meeting closed at 9.55pm.

Note: At the parish council meeting 19 November 2014 it was resolved to add to item 10. iii:-

During analysis of the recent Audit it was noted that a deposit account was not reflected in the annual return. The clerk will look in to this further and report to the next meeting.