

# SEBERGHAM PARISH COUNCIL

Clerk: Veronica Stockdale, Holly House, Sebergham, Carlisle, CA5 7HS. Tel: 016974 76035. Email:clerk@seberghamwelton.org.uk

**Council Members:** Alan Rule (Chair), Peter Pearson (Vice Chair), Andrew Bell, Maria Chesters-Bouma, Ken Graham, Michael Stockdale, Christine Tinnion.

You are summoned to attend a meeting of Sebergham Parish Council on **Wednesday 18 March 2015** at 7.30pm in Welton Village Hall. Councillors who are unable to attend must inform the clerk prior to the meeting giving their reason for non attendance.

Signed

V. Stockdale,

Acting Clerk to Sebergham Parish Council

Members of the public are welcome to attend

## Agenda

### **Procedural Items**

**1. Apologies** Clerk to report on any apologies for absence

### **2. Declarations of Interest**

Clerk to receive declarations by elected and co-opted members, of interests in respect of items on this agenda.

### **3. Minutes 21 January and 4 February 2015**

Councillors are requested to authorise the Chairman to sign these minutes as a true record.

### **4. Public Participation**

The chairman will adjourn the meeting to allow members of the public an opportunity to ask questions or raise matters of interest.

Councillor Fairbairn will be invited to give an update on County and Borough Council issues affecting the parish

The Chairman will then reconvene the meeting.

### **Business**

### **5. Planning Applications**

**None**

### **6. Planning Decision Notices**

**2/2013/0227** Wind Turbines at Carwath. **Full Plans Refused** 13/2/15

**2/2015/0026** Wind Turbine Roundhill. Allerdale website currently displays this application as **withdrawn**.

### **7. Wind Turbine Planning Application Roundhill Farm.**

Councillors will have the opportunity to view photomontages produced to demonstrate the visibility of the turbine from viewpoints in surrounding areas and consider the possibility of future use of these.

### **8. Pay As You Earn (PAYE)**

It is a legal requirement for parish councils to register with HM Revenue and Customs as an employer. Councillors are asked to resolve that the Clerk registers with HMRC for PAYE purposes. It is proposed to use Dodd & Co as agents for payroll management, paid £10 monthly by standing order (+VAT).

### **9. Donation request Citizens advice.**

Councillors are asked to consider a request for a donation to Citizens Advice

## **10. Communication with Parishioners**

Arrangements have been made to publicise notes of the parish council meeting in the parish magazine and the local press. Councillors are to consider if any further action is required at present on this matter.

## **11. Road Safety**

Councillor Graham will give an update on current developments regarding the use of SID's and Speed Guns in the parish.

## **12. Wooden Bench**

Councillor Tinnion has acquired the wooden bench which previously belonged to Welton School. Councillors are asked to give consideration to whether the bench could be restored and the most suitable place to position it.

## **13. Bring sites**

Allerdale Borough Council are seeking comment on the 'bring sites' (re cycling) in the borough. The letter from ABC has been circulated, councillors will be asked for their comment on this.

## **14. Broadband**

Councillor Stockdale will give an update on developments regarding an EE Broadband trial in Sebergham and Welton  
The chairman will give an update on the current situation regarding communications with Connecting Cumbria.

## **15. Dog Waste Bags**

Allerdale Borough Council can distribute these to parishes. Councillors are asked to consider if a stock is required by Sebergham and how distribution could be managed.

## **16. Highways**

Councillor Stockdale will report on a highways concern from a parishioner regarding blocked drains at Brow Top, Sebergham.

## **Governance**

### **17. Recruitment Policy**

Employment Legislation and guidance on good practice is constantly evolving. As the only employee within the parish council is the clerk and recruitment would be sporadic, the chairman proposes that an appropriate procedure for recruitment should be adopted when required. This would follow legislation, advice from CALC and would be following a resolution of the parish council

### **18. Parish Meeting**

Councillors are asked to resolve on a date and time for the Parish Meeting 2015.

## **Accounts**

### **19. Current Accounts and Budget**

Councillors are asked to resolve that the circulated accounts and budget are an accurate record.

### **20. Authorisation is required for the following payments**

#### **i. Welton Village Hall, hire for meetings. £140**

#### **ii. Standing Order Clerks Wages**

It is proposed that the Clerks wages be paid by monthly standing order from March 2015.

#### **iii. Standing Order to Dodd & Co**

It is proposed to pay for PAYE and payroll management by standing order £12 monthly.

#### **iv. Clerks outstanding pay** for the period 12 January to 28 February details circulated to councillors.

#### **v. Payment to clerk for New File management and Documentation**, details circulated to councillors.

#### **vi. EUKHOST, Website and Domain renewal. £41.99**

**Date of next Meeting: 20 May 2015 7.30pm**